

MASFAA 2020 Annual Business Meeting

March 13, 2020

Fairmont Hot Springs Resort

11:30am

Meeting was called to order by Julie Watson and it was established that a quorum was present.

First item was to approve the meeting agenda (JW)

- Motion moved by Danielle Dinges & motion seconded by Jaime Borrego
- Agenda was approved by all

Second item was discussing past meeting minutes (JW)

- issues with collecting past minutes from VP/Secretary; will be amended and emailed out to association members later for approval and then she will have it posted on website once approved

Officer reports

President, Julie Watson:

- main project FA outreach to high schools, coordinating with counselors and schools, taking this to next level, ongoing and will be going into her past presidency work
- learning ropes of the president position even though skipped president elect step
- great honor serving and thanked board on letting her take over this position

President elect, Jaime Borrego:

- conference planning, worked closely with Tristan throughout the year, thrown the COVID19 curveball
- attended NASFAA Leadership Conference in February – found very useful, theme of improvements for our state/region and what works best for us, new directions moving forward, what can we continue to offer and what new things could we offer (maybe working in other similar states) to improve the conference

Past President, Danielle Dinges:

- presented new website updates/redesign, work in progress, no longer restricted, “Forum” section do not have to log in; we can post things here instead of clogging our email inboxes
 - Janet asks if it could be restricted so not everyone can add to it and Danielle says it will be, just for this showing it will not be
- need to subscribe (opt in) in order to receive notifications that a new post has been added; Danielle will double check on this; any questions on the website ask Danielle for now
- who will be in charge of website in future will be discussed later, for now continue to ask Danielle

Vice President/Secretary, Ellen Smith - none

Treasurer, Emily Smith - absent but Jaime Borrego presented her report notes:

- OCHE funds \$6,742 professional development not including the Mick Hanson scholarship \$3,422 (\$420 raised at last night event!)
 - questions on profit/loss report (passed out) and where fund are being transferred; Janet asked if there is a balance sheet and Julie says she will follow up with Emily Smith
- 14 schools renewed membership for the year, and 9 associate members from 7 corporations, 6 corporate supporters
- Julie asked if any more questions to take back to treasurer:
 - Janet requests balance sheet showing OCHE funds & Mic Hanson scholarship current amounts
 - Janet asked if the Summer Institute scholarships were used last year? And if so where funds were taken from? Nothing is listed. Kalie (MSUB) turned in 1 from last year's conference scholarship drawing
 - Janet asked about \$1,000 supplies in 2019 – per Julie 2 laptops were purchased for VP/Secretary and Treasurer positions
 - Maybe QuickBooks online should be purchased to help with reporting, flexibility, audit control, not having to purchase laptops as often
 - Proposed budget items - Corporate support amounts 2018 (\$2,300) versus 2019 (\$2,100) and current (\$3,400)?
 - Are we budgeted to send one or two people to NASFAA Leadership Conference? If we only sent one person, shouldn't there be carryover? Skipped one year with presidency switch.

Member At Large, Justin Beach:

- Have this position more involved and more responsibility
- Help plan training (Fall) – NASFAA sessions, could we use OCHE funds
- Include more associate members on task force or committees

Member At Large, Kelli Engelhart: absent

Associate Member, Nick Martinez absent but Danielle Dinges spoke for him:

- Enhance website for associate members for corp support registration, etc.

Committee Reports

Conference, Tristan & Jaime:

- Conference overall went well – all felt it was very nice setting
- Need dates for next year conference so committee can start planning

Nomination, Danielle:

- Used website for nominations, actually had several to choose from so could hold election
- increased response around 70% - 80%

Old Business

- A. **Logo** – current logo is difficult to print on plaques, etc. so interest to re-design logo; Jaime B. will be taking submissions to be chosen by 10/01/2020; board will need to approve then put out to membership to vote
- **What specific in logo makes it difficult for plaque makers** – Danielle will reach out to see how we can change to make it easier
 - **Julie** – need to pull new membership, what can we do on our website to help
 - **Emily W.** - suggests that perhaps the member at large could take on webpage maintenance depending on that person's skills
- B. **FA Outreach & FAFSA Filing** – Julie set up a call recently with MUS (GearUp), Angela McLean (AIMA at OCHE) for partnership on these; so we can be resource for our community, might need to be online in the future; funds may be available with different organizations like GearUp or MPSEOC; training for HS Counselors may be an option so they can provide FAFSA filing events; survey soon to association membership and counselors; looking for feedback; continue to past-president duties/project
- We need to identify what schools need - Rural schools needs different than urban schools, in person presentations versus recorded video
 - Tribal colleges are no longer MASFAA members – maybe this can help us to get them to renew membership
 - Janet asks if maybe joining our conference with the MCAN conference in Helena again might help with this. As it was done in the past? Helps with costs and collaboration.
- C. **OCHE funds** – money is there, if ideas on professional development opportunities send to the board
- These funds came from Great Lakes grant, \$5k per year for 5 yrs. until 2023
 - Julie will check on allocation/carryover guidelines, thinks it has to be spent by June 30th
 - Also if funds are used, expectation for recipients to present to the association on what they learned or participate in training
 - The professional development application will be updated and on the website soon – will focus on registration (instead of travel expenses)

New Business

- A. **Consider single site for annual conference rather than rotating** – Julie opened up for discussion
- **Central Location** – where? Multi-year contract may save us money.
 - **Create a conference committee made up of members from several schools** – will need to create policy change if decide on this
 - **Members at Large** – look at proposals for Bozeman, Helena, Butte (Fairmont HS), Great Falls, take this information to the fall business meeting, select location and vote at next annual conference, cost to vendors? (most flew out of Helena) and Friday's are difficult for them
- B. **Recognitions** – MASFAA members that are serving on either RMASFAA or NASFAA committees

C. Election of officer results – Julie asked for motion to approve, Emily Williamson moved and Danielle Dinges seconded, all approved

D. MASFAA Awards – handed out last night, years of service and FAP of the Year

E. Dates for 2021 Spring annual conference in Helena

- March 23rd – 25th (first preference) or March 9th – 11th (second preference)
- Jaime will look at which dates are available at possible conference location options and let everyone know

F. Summer Institute scholarship drawing: UM Western!!

- FVCC alternate
- MCC 2nd alternate

Passing the gavel – Julie handed over to Jaime & he adjourned the meeting at 12:30pm