

2021 MASFAA Summer Board Meeting Notes
Thursday July 21, 2021
(Google Meet)

Board members present: Justin Beach (President), Louise Driver (President-Elect), Jaime Borrego (Past-President), Kalie Porter (VP/Secretary), Christina Williams (Treasurer), Tristan Sewell (Member-at-Large), Sandy Johnsrud (Member-at-Large), Nick "Darth Dog" Martinez (Associate Member)

Board members absent: Janine Jackson (Treasurer elect)

- **Meeting was called to order** by Justin Beach.
- **Quorum was established** per Justin
- Justin asked for a **motion to approve the meeting agenda** he had sent out to all board members prior to the meeting - Nick moved to approve the agenda and the motion was seconded by Jaime
- A **motion to approve meeting minutes from May 10, 2021, meeting** was moved by Nick and Chris seconded the motion

OLD BUSINESS

- **Budget Overview** - Chris Williams:
 - ~uploading QuickBooks online to pc; she will have online soon
 - ~OCHE funds to spend – Sheila from OCHE said it's ok to roll funds over
 - ~this year maybe we try to use as prof. development funds, approx. \$9,000 (give or take \$100)
 - ~everything else looks good; CD is maturing soon
 - ~plans for budget for upcoming year
- **New Logo – progress of using our new logo**
 - ~on website, if you log in as member all old logos were replaced with new one (Members/Documents); **we haven't had the logo on our website so Justin would like to try and get it on there (Jaime will work on)**
 - ~no new banner since logo not on that, Jaime has it so can use for letterhead, etc.;
 - ~plaque done by company in Missoula; asking for options now that we have new logo; maybe change to diff. company for next march?
- **MASFAA Conference 2022- Justin, Louise & Tristan**
 - **Committee** – handbook plan, try to make more local presentations a priority (SI schools? and list of people with NASFAA certifications)
 - **Date – Tuesday, March 22nd to Thursday, March 24th**
 - **Contract** – per Tristan, contract is signed and sent to Fairmont Hot Spring Resort; payment has been sent
 - ~**Justin has docs in drive for Louise, he will share with her to start planning**
- **Committees Check-in**
 - Conference – see notes above
 - Website –Jaime & Sandy
 - Finance ad hoc - Christina, Sandy, and Janine
 - Treasure-elect Position Duties – Justin asked Chris if she & Janine (treasurer elect) have had a chance to connect and she said they have not
- **SI Scholarship – (3), winners from two years ago & last year**
 - Update – could we get 1 also for this year? Chris says yes since we could spend it before June 30th
 - ~ Jaime also brought up idea if SI attendees could do a short 5 min. report to the association, especially for first time attendees and/or those members who received a SI scholarship from MASFAA; Tristan added that maybe they could present at the beginning of the conference so membership has time to ask questions throughout the conference
 - ~Justin asked to attend as MASFAA president at RMASFAA ; Chris thought MASFAA reimbursed from past MSU board members that she knows of; **Jaime will follow-up with RMASFAA, not 100% reimbursement**

for travel and hotel; per Sandy – in 2014 when she was Treasurer there was def. a line item in the budget for 100% coverage as well as NASFAA Leadership Conference around \$1865; Justin says this year should only be \$374 as he attend online.

~Justin asks to think about adding for next meeting, to vote and put into the budget

- **P & P Review** – Justin asks all board members if they have reviewed?
 - ~the bylaws reference new treasurer elect position but not listed in all places; officers article section not in top paragraph but have it later on
 - ~all please take a section & review it

NEW BUSINESS

- **Professional Development Scholarship**
 - OCHE funds update – push for RNASFAA? Send out email; maybe give \$300 per institution or \$125 per person?
- **Conference planning** – per Tristan, all set for now; will meet with Louise soon for agenda; site is done; Justin asked them to think about if they need help on committees and let him know
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- **Regular meeting dates – Oct. 4th @ 9am for next meeting**
 - ~think about/decide if we should vote on this and put into budget
- **Strategic Long Range Plan** – no further work in it per Justin
- **Other Business**- Such other business as may be brought before the Board by Board Members.
 - ~ Justin – new position at DCC, Dean of Students, congratulations! in midst of budget crisis and layoffs/furloughs, and still Director of FinAid even though position is open; his response times will be long, he apologizes in advance; asks for help updating ppt presentation(verification, etc.) as he committed to for MPSEOC summer conf. on 7/28, from 3-4pm; Kalie offered to update it – Justin will send her ppt, will probably only need to update a few of the slides
 - ~Nick – vendors should be no problem; will there be virtual vendor option also? Virtual option will create revenue even if vendors can't attend in person; Could we provide vendors attendee list for those who can't travel to MT? He will work on; Justin will work with Louise on this
 - ~ Look at for conf. @ Oct meeting
 - ~Jaime – ask if NASFAA rep can come; MASFAA covers room cost if they travel to MT
 - ~ Justin – to Louise and all – find welcome speaker & keynote speaker as usually have to negotiate cost; Louise asks if these are sep. from the two Dept. of Ed. Speakers and Justin said yes; we will need opening speaker – usually motivator; keynote can be anyone who you think is a good fit and available on our conference dates; Tristan says MT Tech Chancellor spoke in 2020 and she could ask him again; Sandy suggested former Gov. Steve Bullock as he's presented keynote before
 - ~Louise – can we add to next week's meeting agenda to add to the awards presentation part of the conference to also include career years, not just in MASFAA but finaid overall (paper certificate?) in addition to their years as MASFAA member?

Justin asked for a motion to adjourn the meeting - Louise moved to adjourn, and the motion was seconded by Nick