

2021 MASFAA Fall Board Meeting Notes
Friday, November 19, 2021
10:00am (Google Meet)

Board members present: Justin Beach (President), Louise Driver (President-Elect), Jaime Borrego (Past-President), Christina Williams (Treasurer), Tristan Sewell (Member-at-Large), Sandy Johnsrud (Member-at-Large)
Board members absent: Kalie Porter (VP/Secretary) and Nick Martinez (Associate Member)

- **Meeting was called to order** by Justin Beach
- **Quorum was established** per Justin
- **Agenda Approved** - Justin sent out to all board members prior to the meeting
- **Meeting minutes from July 21, 2021 meeting** – approved
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OLD BUSINESS

- **Budget Overview** - Chris Williams
 - Approx. \$34K in account; looks good as there are savings from conference last year and very little expenses; only current expense is \$25/month for QuickBooks
 - \$9,800 OCHE professional development funds
 - Justin asked if MASFAA should invest in a Zoom account? Thinking about vendors especially and if we are going to have a hybrid option for the conference attendance.
 - Jaime suggested we compare prices with Google Meets; Justin asked who would like to research Zoom and Google Meets pricing; Tristan agreed to do this as the past year conference did have a webinar package but it is not the same as a meeting account
- **MASFAA Conference 2022-** Justin, Louise & Tristan
 - **Committee**
 - Theme (Tristan) - decide on & vote; options brought up so far are: play on “Two, Tuesday, 2022”, What the HERF, Pirates, Madmen, 60s Glam, safari jungle, Casino Royal James Bond (winner)
 - Agenda Topics (Louise) – have agenda outline but not filled in yet, can share with group but will be rough outline;
 - FSA replied and asked which topics we would like out of R2T4, Campus Based, Federal Update; Justin thought they can only present 3 topics; would like to see Federal Update for sure and maybe R2T4 with new module rules
 - other topics could maybe include OIG (Dana McKay), or other director level topics that other non-director staff may not know a lot about (ex: PPA); Jaime thought there was a S.I. class “Director Advanced Level I” might be good match for this, Justin asked if anyone in MASFAA attended or if we have member who could teach it, maybe James? Jaime will check SI records to see if anyone from MASFAA might have taught this before then notify Louise
 - Solicit MASFAA and/or RMASFAA members to present – James & Janet are both willing to per Louise; Jaime suggested approaching MASFAA members who might be willing to present in small groups rather than solo, may get more who would be willing; Sandy suggested Justin/Kalie “New Director” presentation from RMASFAA conf few years ago; Tristan would be willing to present/plug SI with Carol from Carroll College who also went, would have perspective of FA staff w/7yrs and FA staff with 1/yr experience – Tristan will ask Carol & Amanda if they would be willing to present at beginning of conf so if any questions people have most of conference to ask one of them ; maybe RMASFAA could present via Zoom since sessions still fresh from conference; Jaime can send out that conf agenda to see if we like any sessions; he suggested “How America Pays for College” by Rob Cummings (Sallie Mae), study run every year, Jaime can follow up with Rob
 - NASFAA – will send Rachel Gentry topics to choose from: Inside the Beltway update, Advocacy & You, Federal Budget Update & Student Aid, Using NASFAA Tools; Justin suggested we ask if she can present all 4; looking at agenda that would be a total of 9 topics (4 NASFAA, 2 MSFAA, 3 FSA)
 - Justin sent conference folder to Louise & Tristan – handbook & info, notes on conf

- Welcome speaker (Tristan) – MT Tech president out but Executive Director of Enrollment Management or Chief Executive might be available, any ideas? Justin suggested go with who you think has best referrals, just make sure it's different than keynote speaker if we have one; Jaime suggested the President of the Chamber of Commerce
- Keynote speakers (Tristan) - any ideas? Anyone local, informational or motivational, VA/Military, non-profit, mental health (state or other), Native American (per Sandy), Dr. Ann Douglas from Missoula speaking at MSUN on boarding schools era topic today, if she thinks it's a good fit she will ask her for her info, she will also ask MSUN director of Mental Health Office; (Justin) Indigenous People days at DCC with several presentations, one virtual, Justin will send Tristan their contact info; Louise will ask OCHE if they would like to present on their new website/portal "Award MT" coming out, maybe Sheila Newlun? If there is a March BOR meeting maybe updates from that meeting?
- Vendors - per Jaime, Nick Martinez is no longer with Inceptia or MASFAA, he was in charge of leading vendors so Jaime will take this on up to the conference as Nick's term would have ended then anyway; per Louise, Mike Lubbin is taking over Nicks area and would be glad to sept in as associate board member, he covered southwest area now includes more states MT and some other RMASFAA states, we can vote Mike in if no other nominations
- Membership Dues (Tristan) – timeline? Wait until after these are done before we send out Conference Registration; Chris asked if we could have both on with the new website? Per Jaime membership dues hold up conf. registration so there are timing issues there, have to be current on membership & dues paid up to date in order to get membership price for conference; Sandy asked does our website know if membership dues are not up to date to prevent conference registration? Justin will look at P&P to see who needs to remind membership about dues; the Pre-conference email should be sent out by the conference chair and co-chair so Louise & Tristan will send this out
- **Date** – Tuesday, March 22nd to Thursday, March 24th
- **Contract** –
- **Committees Check-in**
 - Conference – Budget, start spreadsheet with known expenses: 1. Food, 2. Rooms are set price & paid by attendees, 3. Keynote price; (Jaime) look at last year, what we made & that is new budget for the next year's conference; Jaime will send shared Google Drive with info from 2 years ago to Louise & Tristan; Tristan will ask Amanda for fundraiser ideas now that James Bond theme is set
 - Website –Jaime & Sandy new logo now showing right as log in, Justin update your picture, website is good to go for registration prices, access, etc.; Jaime will work w/ Sandy on it, Sandy working on membership due page now, won't be live yet
- **SI Scholarship** – (Chris) paid out, look at covering next summer; no timeline on needing to spend; \$9800 includes \$5k for this year

NEW BUSINESS

- **Professional Development Scholarship** – (Justin) how can we spend these funds, SI talks? Certain amounts for SI or other things to use these funds on
- **RMASFAA Board Conference attendance reimbursement**
 - **MASFAA President as State Delegate**
- **Next meeting dates** – December meeting? Justin will look for dates in December before holiday break & send out email invite
- **Other Business** – anyone attend RMASFAA conference? Justin & Jaime both said worthwhile, good esp. session on module, glad to be back to attending in person

Justin asked for a **motion to adjourn the meeting** - Louise moved to adjourn, and the motion was seconded by Tristan