



MASFAA Business Meeting  
Fairmont Hot Springs  
March 23, 2023 10:15 am

- I. Call to Order: **10:20 AM**
- II. Establish a Quorum: **Not a quorum for voting**
- III. Approval of Agenda: **Janet moved to approve, Cindy 2<sup>nd</sup>**
- IV. Approval of Minutes from March 24, 2022 **Janet moved to approve, Atalyssa 2<sup>nd</sup>**
- V. Officers Reports
  - a. President, Louise Driver Had
    - i. **Had a wonderful experience as President; encourages folks to step up and participate**
  - b. President Elect, Crystal Morris
    - i. **Had an awesome year learning what goes into conference planning and thankful for the opportunity. Good things on the horizon. Suggested focus on gaining memberships.**
  - c. Past President, Justin Beach (**absent**)
  - d. Vice President/Secretary, Angela Stillwagon
    - i. **Completed updates to website and old contacts. Working on an instructions document for web editing. Organizing/updating old meeting minutes.**
  - e. Treasurer, Christina Williams
    - i. **OCHE funding ends this year. We have not spent anything from Mick Hansen fund. \$42,774 in checking. Regarding OCHE & Mick Hansen fund, we have 2 CDs \$15,000 each, which mature in 2024 and 2025 (mailed to Great Falls). Without the OCHE funding, we would have been (\$-917) after last year's conference. We should consider increasing membership and conference fees.**
      - Louise stated that fees went up \$25 in 2017
      - Janet commented that fees should cover conference costs, okay to increase fees yearly accordingly.
    - ii. **QuickBooks used to cost \$25 and has gone up \$55. All annual reports and taxes are filed. Before handing over books to Susie, Christina will get everything updated.**
    - iii. **Janet added, we should email organization regarding Mick Hansen scholarship ASAP. Consider offering multiple scholarships, since it has accumulated. The Board decides on recipients. We should be building our leaders by supporting attendance to RMASFAA, Summer Institute, etc. Hansen scholarship is typically \$500 and Board could choose to add additional funds to support a member's development. Conference fundraiser last night raised \$354.**
  - f. Treasurer Elect, Susie Beardsley
    - i. **Looking forward to working with Chris to transition**
  - g. Member-at-Large, Amanda Burgstrom **no longer in Financial Aid**

- h. Associate Member, Heather Tapia (**absent, needed to leave for travel**)

VI. Board Nominations

- |                    |                       |
|--------------------|-----------------------|
| a. President Elect | James Broscheit       |
| b. Member-at-Large | <b>Darby McCloy</b>   |
| c. Member-at-Large | <b>Atalyssa Neace</b> |
| d. Treasurer Elect | <b>Barb Sander</b>    |

VII. Old Business

- a. Update to the three year signed contracts with Fairmont, they were for years 2021-2022-2023. We did a single contract for year 2024 with Fairmont to get us a location locked in for 2024, Conference is April 9-11, 2024. Rooms \$98/night. Food may change.

- **Louise emailed legal voters, date chosen. Louise will email to suggest a vote on increases to membership and conference fees in July 2023.**

VIII. New Business

- a. **NCAN Better FAFSA asking for two reps from Montana area. Who would be the two members? They will go to DC for meeting with FSA and National College Attainment network "Train the Trainer" event.**

- **Nominations are due by Friday March 31 to NCAN. Should be a MASFAA member to get a sense of awareness of what is needed**

- a. **Janet and James suggest email to Directors. Directors discuss and nominate. Louise will reach out to sender and get more info out to Directors ASAP.**

- b. Membership Dues – Haven't changed since 2017

999 students and below	\$55
1000-2999	\$85
3000-4999	\$115
5000-7499	\$145
7500 +	\$175

- c. Minority SI Scholarship

- Who to submit to and when due? **We will include this in the MASFAA P&P**

a. **Janet: typically, before conference, one person is chosen at random and one for minority. Pull 3 extra names in case 1<sup>st</sup> cannot go.**

- d. RMASFAA SI Scholarship recipient(s)

(Summer Institute 2023 - June 4-8, 2023 Wichita State University, Wichita, KS)

- Drawing for Member Colleges (4): **1<sup>st</sup> MSU Northern, 2<sup>nd</sup> Miles, 3<sup>rd</sup> MT Tech, 4<sup>th</sup> Great Falls. Covers registration for SI. As needed, if schools need help, Board can vote to assist.**

- e. Conference Dates

- April 9-11, 2024 Fairmont Hot Springs
- 2025 and forward: **Billings has a staggering rate, looking into others.**

a. **Janet: Originally chose Fairmont when budgets were low. May get more if we move west or east. The way the P&P is worded, we have the flexibility, but needs to be tied to budgets. Board will do research to get other proposals.**

- f. 2023 MASFAA Awards: **Presented by Louise and Crystal**

- **Certificates of Recognition**

a. **10 years: Danielle Dinges, Sandy Johnsrud, Christina Williams**

- b. 15 years: Jessica Francischetti, Patrick Cassidy
  - c. 25 years: Valerie Curtin
  - d. 30 years: Shauna Savage
- Retiring with 32 years of dedicated service: Cindy Small
  - a. Cindy thanked the group for being such great comrades and thanked MASFAA
- g. Recognition of MASFAA Members serving on RMASFAA/NASFAA Committees
  - Crystal presented Louise with award for year of service as President
    - a. Louise thanked the group for their guidance
  - Certificate for Diane Llewellyn as Financial Aid Professional of the Year
    - a. Certificate will be sent to Diane

IX. Passing the Gavel: **Louise passed to Crystal, who stated, this will be a great year!**

X. Other Business

XI. Adjourn: **James motioned to adjourn, Janet 2<sup>nd</sup>**

*Prepared and submitted by Angela Stillwagon*

*Edited 4/12/2024 to update spelling of James Broscheit's name.*